

Ringwood Public Library
30 Cannici Dr.
Ringwood, NJ 07456
Open Session Minutes
May 19, 2025

Attendees: Amy Boyle Geisel, Robert McKay, Jennifer Hsu, Hina Mehta, Leona Kumagai, , Jane Mathews, Eleanor Young, and Mary Ellen D'Elia, Asst Director

Absences: Regina Ledgerwood, Linda Schaefer, Wendy Sandford, Director

Call to Order 7:09 pm by Amy Boyle Geisel

Statement of Meeting Notice

Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, Borough Manager, Borough Clerk, and the RPL website. Notice was posted inside RPL and Ringwood Town Hall.

Open Public Session 1 – Consent Agenda

This Meeting will be run according to Robert's Rules as amended. In accordance with Robert's Rules and the Open Public Meetings Act, the Board will limit public comments to 2 minutes for each member of the public that wishes to speak. We ask each member of the public to state their name and address when they address the Board. Thank you.

Please use the time in this session for questions about any items in the Consent Agenda prior to their passage. There will be a second public session for any non-Consent Agenda items.

Consent Agenda +

- [Directors' Report](#)
- [Assistant Director's Report](#)
- Approval of annexed Minutes of open session of the [April 21, 2025 Board Meeting Minutes](#)

Motion: Robert McKay

Second: Jennifer Hsu

Pass: All

Abstain: None

Regular Agenda

Old Business

- Board Comments:
 - Mine program with Wanaque was successful with a big age range of patrons enjoyed
- [Finance Report](#)
 - Finances discussed and are fine.
 - Expenses are within 40% as expected
- Approve [Bills to be paid](#)
 - Motion: Jennifer Hsu

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Second: Hina Mehta
Pass: All
Abstain: None

- Directors Comments
NJ State library has received half of the budget and is figuring of its usage.
NJLA is using our Tech privacy policy – a proud moment for us
- Friend's Report
 - Recruitment of new members – June 19th at Sam's Friends Meeting Friends
 - Dine to donate worked well in the past as fundraiser
 - Morris Museum passes are funded by Friends; Storm King Art Center–declined options to passes
 - Volunteer Day – May 31st - from 11am – 3 pm at Hewitt School - Each member can sign up to be for an hour at the Table -Activities, give-aways, etc.
 - June 28th Summer Reading – Outdoor art station –Messtival – Color your world – Storytellers, etc.
 - Aug 9th Close of summer reading – tiny art show
 - Oct 11th - Concert Italian music
- HR Policies Review Committee (tabled until June 2025)
Table to June meeting
- Dedication update –well attended and Eileen Manley was touched by it. She was happy and overwhelmed by the recognition and honor.
- Board Training:
 - Hina presented advocacy –each board member is fiduciary for library and should advocate for it at all times.
 - June: Jennifer: Library Law
 - July: Bob: TBD
- TD Bank/Provident Bank transition
 - Still in the works and looking into Wells Fargo
- Library lawyer update discussed

New Business

- Baker & Taylor issues/Ingram
Back orders with Baker and Taylor, so move to Ingram –
Motion: Hina Mehta
Second: Jane Mathews
Pass: All
Abstain: None
- Hoopla Alternatives – Book bridge being looked into what is out there to meet the needs of our patrons
Streaming services -
- [Purchase of four computers as described in the quote](#) provided and to be paid out of the capital budget

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Motion: Eleanor Young

Second: Jennifer Hsu

Pass: All

Abstain: Jane Mathews – stepped away for few minutes

- Passaic County Book Fair: June 14, volunteers needed
All are welcome, there will be authors and publishers
- Authorization to pay Telesystems bills ahead of board meetings to avoid late fees

Motion: Robert McKay

Second: Jane Mathews

Pass: All

Abstain: None

Going to Open Public Session 2

Motion: Eleanor Young

Second: Robert McKay

Pass: All

Abstain: None

Open Public Session 2

No members of public, so move into exec session at 8:42 pm

Motion: Jennifer Hsu

Second: Leona Kumagai

Pass: All

Abstain: None

Executive Session Going into the Executive Session at 8:43 pm

Motion: Robert McKay

Second: Jennifer Hsu

Pass: All

Abstain: None

Back to Regular Session at 9:55 pm

Motion: Hina Mehta

Second: Eleanor Young

Pass: All

Abstain: None

Adjournment at 9:56 pm

Next meeting will be on June 15, 2025 at 7pm at Ringwood Public Library.

Motion: Robert McKay

Second: Eleanor Young

Pass: All

Abstain: None

Respectfully submitted by Hina Mehta